

**Employers can minimize their Unemployment Insurance taxes by doing any or all of the following:**

- 1) Keep accurate and complete personnel and payroll files
- 2) Provide safe and efficient work environments
- 3) Respond to claims for benefits in a timely and accurate manner
- 4) Avoid dramatic payroll changes when possible
- 5) Track any work-related causes for employee discharges
- 6) Appeal all decisions you feel are wrong



## South Carolina Employment Security Commission

1550 Gadsden St.  
PO Box 995  
Columbia, SC 29202

For information on employment and training, contact (803) 737-2588.

For information on Unemployment Insurance, contact (803) 737-3071.

For labor market information, contact (803) 737-2660 or (800) 205-9290.

Please visit us online at  
[www.sces.org](http://www.sces.org)

The SCESC is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.

All voice telephone numbers may be reached using TTY/TDD equipment via the South Carolina Relay services at 711.



# BUSINESS SOLUTIONS



*Serving the Business  
Needs of Employers*

# SOUTH CAROLINA EMPLOYMENT SECURITY COMMISSION

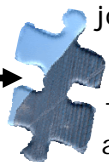


Abbeville, 353 Hwy 28 Bypass	864-459-5486
Aiken, 1571 Richland Ave., E.	803-641-7640
Anderson, 309 W. Whitner St.	864-226-6273
Barnwell, 248 Wall St.	803-259-7116
Beaufort, 164 Castle Rock Rd.	843-524-3351
Bennettsville, 460 Hwy 9-W	843-479-4081
Camden, 205 E. DeKalb St.	803-432-5153
Charleston, 176 Lockwood Blvd.	843-953-8400
Chester, 764 Wilson St.	803-377-8147
Clinton, 18 Hazel Dr.	864-833-0142
Coastal, 200 A Victory Ln.	843-234-9675
Columbia, 700 Taylor St.	803-737-5627
Florence, 1558 W. Evans St.	843-669-4271
Gaffney, 133 Wilmac Rd.	864-489-3112
Georgetown, 2704 Highmarket St.	843-546-8581
Greenville, 706 Pendleton St.	864-242-3531
Greenwood, 519 Monument St.	864-223-1681
Hampton, 12 Walnut St.	803-943-3291
Hartsville, 1319 South Fourth St.	843-332-1554
Kingstree, 530 Martin L. King Jr. Ave.	843-354-7436
Lancaster, 705 N. White St.	803-285-6966
Lexington, 714 South Lake Dr.	803-359-6131
Liberty, 317 Summit Dr.	864-843-9512
Marion, 2413 E. Hwy #76	843-423-6900
Myrtle Beach, 9714 N. Kings Highway	843-839-5900
Moncks Corner, 107 E. Main St	843-761-4400
Newberry, 833 Main St.	803-276-2110
Orangeburg, 1804 Joe S Jeffords Hwy.	803-534-3336
Rock Hill, 1228 Fincher Rd.	803-328-3881
Seneca, 11091 Radio Station	864-882-5638
Spartanburg, 364 S. Church St.	864-573-7525
Summerville, 2885 W. 5th N. St.	843-821-0695
Sumter, 29 E. Calhoun St.	803-773-7359
Union, 440 Duncan Hwy.	864-427-5672
Walterboro, 101 Mable T. Willis	843-538-8980
Winnsboro, 1009 Kincaid Bridge Rd.	803-635-2292

### SCESC WORKFORCE CENTERS

## EMPLOYMENT SERVICES

A primary function of the SC Employment Security Commission (SCESC) is to match job seekers with prospective employers.



The local SCESC Workforce Centers assist all employers, large and small, in filling their job openings quickly with qualified workers.

Employers may also search the *SC JobLink* website for potential job applicants. The site is accessible at:

[www.scjoblink.org](http://www.scjoblink.org)

Additionally, SCESC offers a number of related services, which include the following:

- Electronic Job Listings
- Testing & Career Guidance
- Worker Recruiting, Screening, & Referral
- Mass Hiring & Recruitment for New & Expanding Businesses
- Job Fairs
- Customized Business Services
- *SC JobLink* Web-based System

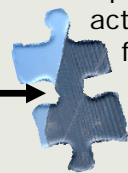


**The mission of the SCESC is to provide quality customer-driven workforce services that promote financial stability and economic growth.**

## UNEMPLOYMENT SERVICES

The Unemployment Insurance (UI) program is an important tool in stabilizing the state economy and helping alleviate hardship for unemployed individuals. The majority of the state's employers must participate in the UI system, which pays benefits to individuals who meet state and federal eligibility requirements.

SCESC provides a number of UI support activities for businesses, including the following:



- A comprehensive system for payment of UI benefits
- Maintenance of a trust fund financed through equitable employer taxes for funding benefit payments
- Assistance with employer-filed claims
- Resolution of disputed UI claims & responses to customer inquiries
- Assistance with submitting required employer reports, including the following:

**UCE-154 Election to Become an Employer**

**UCE-151 Employer Status Report**

**UCE-120 Employer Quarterly Contribution & Wage Reports**

**UCB-103B Determination of Eligibility for Benefits**

**APP-100 Request for Appeal**

## LABOR MARKET INFORMATION

The labor market and economic information you need to make crucial business decisions is available from the SCESC Labor Market Information department.



Included are information resources, such as the following:

- Industry Employment Statistics
- Occupational Employment & Wages
- Labor Force & Unemployment
- Mass Layoff Statistics
- Job Outlook
- Equal Employment Opportunity Data Tool
- Worker Commuting Patterns

Other LMI services include the following:

- Presentations for Educational & Business Settings
- Employment Tracking
- Area Profiles (economic & demographic snapshots)
- A Wide Variety of Published Materials